

FoSS meeting

13 September 2016

Attendees

Mel Steel (Chair)	Victoria Bowes (Vice Chair)	Sallie-Anne Bown (Secretary)
Sam Barrett (Treasurer)	Nicola Coleman	Jenna Crossman
Sonja Nichols	Justine Cooper	Helen Biles-Wood
Sam Wiltshire	Nick Vaux	

Apologies

Sarah Langsford	Charlotte Watts	Emma Twiner
Mel Boyd	Becky Lane	Sarah Hill
Jane O'Connor	Debbie Holley	Ruth Belnave
Becky De Voogd	Hannah Stenner	

Agenda item	Discussion	Action
1. Attendees and apologies	Noted by Sallie-Anne. Big welcome to new members Helen, Nick and Sam.	
2. Approval of previous minutes	Previous minutes were approved.	
3. Matters arising from previous minutes	Detailed in the agenda.	
4. Treasurers report	£1,057 in bank account as at 22 August 2016. It was agreed by all those present at the meeting that Sam Barrett is added as a counter signatory onto the FoSS bank account with Santander. This change is formally approved by the two signatures at the bottom of these minutes.	

<p>5. Fence painting</p>	<p>Thanks from FoSS and Jackie Chalk to Justine and all those helpers who assisted in putting up the new fence and for painting it during the summer holidays.</p> <p>Helpers were Justine Cooper, Helen Tylee, Sallie-Anne Bown, Sarah Langsford, Sarah Hill, Jen Owen, Marie Mattock and her Dad Fritz, Jackie Chalk, Francis Chalk, Laura Awdry and Debbie Holley.</p> <p>Shaun Cooper and Denis Phelan fitted the new fence around Oak class.</p> <p>We need an invoice for the 2nd lot of paint purchased</p> <p>Marie Mattock's Dad, Fritz, will come back to finish off the green horizontal bits.</p> <p>The fencing around Oak class still needs to be done. We need lots of people on one day to have a painting party.</p> <p>Justine to suggest some dates.</p>	<p>Sallie-Anne</p> <p>Justine</p>
<p>6. Art exhibition</p>	<p>Jenna to pass the information to Nicola.</p> <p>There is buy in from the staff.</p> <p>There is an activity week in February 2017 that it may tie into.</p>	<p>Jenna</p>
<p>7. FoSS coloured paper</p>	<p>Justine has the yellow paper for us to use. We can keep it in Mrs Coleman's cupboard in a FoSS folder.</p>	<p>Justine</p>
<p>8. School council</p>	<p>The new school council will be elected this Friday.</p> <p>The next meeting will be held at 10:10am on Wednesday 21 September 2016.</p> <p>Justine to attend as a FoSS Rep.</p>	<p>Justine</p>
<p>9. Annual ipad giveaway</p>	<p>Jenna has chased for a prize, but no response.</p> <p>Mel to ask Gill to see what she could source, and for what price.</p>	<p>Mel</p>

	Mel to check with Jackie that she's happy that we obtain it via the school.	Mel
10. FoSS notice board	Denis can make the notice board; we need to confirm what we want. Mel to ask Jackie about the specifications.	Mel
11. Ice pop Friday	Ice pop Friday on the last day of term was popular. The profit went into the fence paint kitty. We'll run it again once the weather gets warmer.	
12. Class Reps	Class Reps are; Hannah Stenner - Holly Jenna Crossman - Oak Justine Cooper - Chestnut Sonya Nicholls - Sycamore Photos still needed for the website.	
13. Charity commission	The period ends in August 2016, we have until December 2016 to submit our return.	Sam
14. Auction of promises	Sarah Hill and Susie Barnett are happy to organise it. Agreed that we'd park it and look to run it in the Autumn 2017. To be put on the Spring agenda.	
15. Christmas Fayre	To be held 2 December 6pm – 8pm. Jenna to Chair the Xmas sub-committee, Emma to support her. Helpers are Sonja, Justine, Sam Barrett, Sarah Langsford, Becky de Voogd, Sam Wiltshire and Debbie Holley. Save the date to go into the October Spotlight. Flyer to go into the November Spotlight. FoSS will need to assist with the stuffing. Jenna to confirm the date of the 1 st sub-committee meeting.	Jenna / Emma Sonja, Justine, Sam B, Sam W, Becky, Debbie Sallie-Anne Jenna
16. Sub committee Chair confirmation	Advertising - Ruth Catering - Justine Xmas - Emma and Jenna	

	Mel is unable to be the Disco Chair due to other commitments. Sallie-Anne to email the Committee and Helpers to find a volunteer.	Sallie-Anne
17. School disco	Friday 11 November. 6:00pm – 7:15pm Mel is unable to help with this disco, so we'll need some volunteers nearer the time. We'll be sending out invites on yellow paper. They need to come back into the school with payment in advance of the disco.	Paul Bown
18. Summer BBQ	Friday 7 July, 6pm start. Justine and Sarah Langsford to do a summer BBQ. Sarah to see if Rew Farm will provide meat at cost.	Justine & Sarah Sarah
19. Raising money for stations around the path	To cover on next meetings agenda.	
20. AOB	Sallie-Anne to write the content for future Spotlight editions. Autumn AGM to be held on Thursday 13 October at 7:00pm. FoSS meeting will follow on after it. To be advertised in Spotlight. Jackie has an informal coffee meeting at 9am on Tuesday 20 September. Jenna or Mel to attend on behalf of FoSS. Let Victoria know if they can't attend. Easy fund raising was suggested as an easy way to raise funds. It's a website you go via when doing online shopping. The purchases earn money for the school / FoSS. Sam B to look into this. Request from Jackie for FoSS to consider paying for: - Artificial grass to go outside Holly and Oak classes. This is likely to be £500 for the grass with the parents providing the labour. - Repairs to the timber trail. Sean has	Sallie-Anne Sallie-Anne Jenna & Mel Sam Barrett

	found the wood for about £600. Sean and Denis will fit it. Thank you note to be done for the Malmesbury supplier who provided the fence paint at a reduced price.	Sallie-Anne
10. Next meeting	Thursday 13 October 2016, 7:30pm in Chestnut class	All

Minutes agreed as an accurate record and acceptance to add Sam Barrett onto FoSS bank account as a Counter-Signatory

Signed ----- -----

Date ----- -----

 Mel Steel Victoria Bowes

 Chair of Foss Vice Chair of Foss