

GRA 90.3 COVID – 19 SCHOOL OPERATION – V6

In accordance with Management of Health & Safety at Work Regulations 1999

Date:		School:				
Significant Hazards	Persons at risk	Control Measures	RISK H/M/L	Actions Required	By Who	Date Complete
Contracting COVID-19 through infected contact points or close personal contact with infected persons	Staff and pupils	<p>Government advice:</p> <p>Follow the Governments advice as detailed via the web link below (The main points have already been inserted into this RA below):</p> <p>https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools</p> <p>System of controls:</p> <p>Prevention:</p> <p>1) minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school</p> <p>2) clean hands thoroughly more often than usual</p> <p>3) ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach</p> <p>4) introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach</p> <p>5) minimise contact between individuals and maintain</p>	M	If you do have a confirmed case in your school the track and trace system will be used.	Principal	22.7.20
				https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/		
				The local health protection team will advise the school on what measures to take.	Principal	
				Thinking about close contact with others and travel arrangements of that pupil	Principal	
				Share control measures with all staff.	Principal	
Ensure each bubble has own cleaning materials and knows when to use them.	Principal					
Cleaners to check stock daily.	Site team					

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		<p>social distancing wherever possible</p> <p>6) where necessary, wear appropriate personal protective equipment (PPE)</p> <p>Numbers 1 to 4 must be in place in all schools, all the time.</p> <p>Number 5 must be properly considered and schools must put in place measures that suit their particular circumstances.</p> <p>Number 6 applies in specific circumstances.</p> <p>Response to any infection:</p> <p>7) engage with the NHS Test and Trace process</p> <p>8) manage confirmed cases of coronavirus (COVID-19) amongst the school community</p> <p>9) contain any outbreak by following local health protection team advice</p> <p>Numbers 7 to 9 must be followed in every case where they are relevant.</p>				
Contracting COVID-19 through infected contact points or close personal contact with	Staff and pupils	<p>Response to infection:</p> <p>Staff and all visitors must sign in on the ipad to ensure full records are kept of those attending the school.</p> <p>Staff and pupils must not come into the school if they have symptoms, and must be sent home to self-isolate if they develop them in school. All children can be</p>	M	ipads to be cleaned regularly and visitors informed to sanitize hands after signing in.	Office staff	Daily

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		<p>other people.</p> <p>If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible. The bathroom must be cleaned and disinfected using standard cleaning products before being used by anyone else.</p> <p>PPE must be worn (face mask, eye protection visor, disposable apron and gloves) by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained (such as for a very young child or a child with complex needs). Follow the PPE advice:</p> <p>https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe</p>				
Contracting COVID-19 through infected contact points or close personal contact with infected persons	Staff and pupils	<p>Managing a confirmed case:</p> <p>In the event of a confirmed case within the school, contact the local health protection team immediately. Also inform the Director of Estates, Phase Director and CEO.</p> <p>https://www.gov.uk/guidance/contacts-phe-health-protection-teams</p> <p>The local health protection team will guide schools through the actions needed.</p> <p>Persons who have come into close contact with a confirmed case will be sent home and advised to self isolate for 10 days. Follow the advice given by the</p>	M	<p>All numbers in the office PHE 03003038162</p> <p>Flow chart of actions displayed</p>	Principal	1 st Sept

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<p>Contracting COVID-19 through infected contact points or close personal contact with infected persons</p>	<p>Staff and pupils</p>	<p>local health protection team.</p> <p>Maintain good hand and respiratory hygiene:</p> <p>Ensure that all adults and children:</p> <ul style="list-style-type: none"> • frequently wash their hands with soap and water for 20 seconds and dry thoroughly. • use hand sanitiser gel where hand washing is not available or impracticable. • clean their hands on arrival at the setting, when moving around the school, before and after eating, and after sneezing or coughing. • are encouraged not to touch their mouth, eyes and nose. • use a tissue or elbow to cough or sneeze and use bins for tissue waste ('catch it, bin it, kill it'). • ensure that help is available for children and young people who have trouble cleaning their hands independently. • consider how to encourage young children to learn and practise these habits through games, songs and repetition. • ensure that bins for tissues are emptied throughout the day. • where possible, all spaces should be well ventilated using natural ventilation (opening windows) or ventilation units. • prop doors open, where safe to do so (bearing in mind fire safety and safeguarding), to limit use of door handles and aid ventilation • Site Managers will ensure supplies of soap, anti-bacterial gel and cleaning products are available at all times 	<p>M</p>	<p>Pupils to be briefed at the beginning of term and supervised by staff to follow the hygiene techniques.</p> <p>Check posters in all cleaning areas still relevant and in place</p> <p>Daily reminders given to classes</p> <p>Windows/doors to be opened at the start of the day</p> <p>Fire marshals to be briefed on their role in closing all doors as they sweep the building</p>	<p>All staff</p> <p>Admin</p> <p>Class teachers</p> <p>Site staff/Principal</p> <p>Principal and site staff</p>	<p>Daily reminders</p> <p>1st September</p> <p>Daily</p> <p>Term 1</p>
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		<ul style="list-style-type: none"> there is no need for anything other than normal personal hygiene and washing of clothes following a day in an educational or childcare setting 				
Contracting COVID-19 through infected contact points or close personal contact with infected persons	Staff and pupils	Class sizes: <ul style="list-style-type: none"> Primary – Pupils to remain in their class bubbles and encouraged to distance from other pupils as much as possible Secondary – Limit pupil movement around the school and maintain class or year group bubbles as far as is reasonably practicable. Remove excess furniture to safe storage areas to increase space. Desks to be spaced out as far as possible but do not impede fire escape routes and exits. All desks to face forward with pupils side by side Teaching staff to keep the 2 meter distancing rule where possible to do so Teachers to avoid close face to face contact and minimise time spent within 1 metre of anyone. When staff or children cannot maintain distancing, particularly with younger children in primary schools, the risk can also be reduced by keeping pupils in the smaller, class- 	M	Establish class bubbles, entry and exit points, timings throughout the day and movement round the school plans	Principal	September
				Classroom layout prepared for Sept in year 2-6 – allocated desks and resources	Class staff	Sept
				Staffroom layout prepared for September	Principal	September
				Ensure reception, year 1 children are clear on bubble rules	Class staff	Daily reminders

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		<p>sized groups where practicable</p> <ul style="list-style-type: none"> • Children to remain at their desks when in the room. • Children to use the same desk each day as much as possible. • Lessons planned for individual work as opposed to close group work. • Social distancing to be explained to children with regular reminders. • Consider the use of school grounds / local environment to extend the range of teaching spaces available. • Allocate named staff to each group of children where possible. • Staff to supervise and enforce measures. 		Daily reminder of social distancing	Class staff	daily
Contracting COVID-19 through infected contact points or close personal contact with infected persons	Staff and pupils	<p>Refresh the timetable:</p> <ul style="list-style-type: none"> • decide which lessons or activities will be delivered • restrict mixing of class groups and keep each class in one teaching space where possible • ensure teachers and assistants work with the same groups each day as much as possible to avoid mixing with other groups or classes • consider which lessons or classroom activities could take place outdoors • use the timetable and selection of classroom or other learning environment to reduce movement around the school or building • avoid large gatherings such as assemblies • stagger break times (including lunch), so that all children are not moving around the school at the same time 	M	Movement around the school plan, refresh markings on field and playground for bubble play areas. Entry and exit timings plan	Principal site staff	Sept

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		<ul style="list-style-type: none"> • stagger drop-off and collection times • plan parents' drop-off and pick-up protocols that minimise adult to adult contact • consider pinch points such as corridors, exits, staff room and playgrounds 				
Contracting COVID-19 through infected contact points or close personal contact with infected persons	Staff and pupils	<p>Review emergency procedures:</p> <ul style="list-style-type: none"> • Review Fire Evacuation Plan to reflect adjusted operating model including evacuation routes. Ensure all staff are aware of the adjusted plan. • Review Fire Marshal Plan to ensure enough coverage for each bubble. Ensure Fire Marshalls are instructed to close doors that are propped open as they leave the building. • Confirm evacuation assembly points for each bubble so they do not mix. • Ensure fire evacuation practice is planned within the first week back. • Consider lockdown implications (if any) on the bubble operating model. 	M	<p>Communicate fire marshall plan on TD day</p> <p>Fire practise in term I</p> <p>Lockdown practise term I</p>	<p>Principal and site staff</p> <p>As above</p> <p>As above</p>	<p>Sept 1st plus further training date</p>
Contracting COVID-19 through infected contact points	Staff and pupils	<p>Use of toilets:</p> <p>Control numbers allowed to go to the toilet at a time.</p> <p>One in one out system in place where possible.</p>	M			

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<p>or close personal contact with infected persons</p>		<p>Close sinks to give 2m for handwashing – if only one child this isn't necessary.</p> <p>Allocate toilets around the school for different groups of children, or control access between bubbles and ensure increased cleaning.</p> <p>2m markings on floor in queuing area where needed.</p> <p>Sanitise hands before and after visiting the toilet where possible.</p>		<p>Check regime with cleaning company – see toilet plan, each class has own toilets – monitor corridor for some classes</p> <p>Class reminders each week</p>	<p>Principal and site staff</p>	<p>1/9/20</p>
<p>Contracting COVID-19 through infected contact points or close personal contact with infected persons</p>	<p>Staff and pupils</p>	<p>Childcare settings or early years groups in school should:</p> <p>Consider how to keep small groups of children together throughout the day and to avoid larger groups of children mixing</p> <p>Consider how play equipment is used ensuring it is appropriately cleaned between groups of children using it, and that multiple groups do not use it simultaneously</p>	<p>M</p>	<p>Each class has own play equipment bag – add more resources to each bag Sept</p>	<p>Class staff</p>	<p>Sept 1st</p>
<p>Contracting COVID-19 through infected contact points or close personal contact with infected persons</p>	<p>Staff and pupils</p>	<p>Reduce possible contamination:</p> <p>Remove unnecessary items from classrooms and other learning environments where there is space to store it elsewhere</p> <p>Remove soft furnishings, soft toys and toys that are hard to clean (such as those with intricate parts)</p>	<p>M</p>	<p>Review storage of hard to clean resources as all school rooms potentially in use in September</p>	<p>All staff</p>	<p>Sept 1st</p>

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		Reduce the amount of equipment used each day as everything used will need to be cleaned daily				
Contracting COVID-19 through infected contact points or close personal contact with infected persons	Staff and pupils	<p>Drop off and pick up procedures:</p> <p>Consider how children and young people arrive at the education or childcare setting, and reduce any unnecessary travel on coaches, buses or public transport where possible.</p> <p>Pupils should access their class room from directly outside where possible to reduce internal movements within the school</p> <p>Each school will have local procedures to be agreed and communicated with staff and parents for each class</p>	M	Communicate timings and entrances to all year groups	Principal	Sept 1st
Contracting COVID-19 through infected Face mask removal	Staff/pupils	<p>Process for removing face coverings when pupils and staff who use them arrive at school</p> <ul style="list-style-type: none"> dispose of temporary face coverings in a waste bin on arrival or place reusable face coverings in a plastic bag they can take home with them, do not to touch the front of their face covering during use or when removing them. Wash/sanitize hands immediately on arrival 	M	Communicate the face covering process to staff and pupils	Principal	Sept 1st
Contracting	Staff and pupils	PPE – Government link	M	PHE state that it is reasonable	Principal	Sept 1st

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<p>COVID-19 through infected contact points or close personal contact with infected persons</p>		<p>https://www.gov.uk/government/publications/face-coverings-in-education?utm_source=53671f11-6c05-454a-845e-8e2a4463752b&utm_medium=email&utm_campaign=govuk-notifications&utm_content=immediate</p> <p>Staff and pupils in Year 7 and above should wear face masks on entry and exiting the school and whilst in corridors and communal areas</p> <p>Staff may choose to wear a facemask with in their bubble.</p> <p>Disposable gloves and aprons should be used for daily cleaning tasks</p> <p>Face masks and eye (visor) protection along with a mask are available to deal with any close contact work including first aid, medical procedures/assistance and dealing with a suspected COVID -19 case until the case is removed from the site.</p> <p>https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care</p>		<p>to assume that staff and young people will now have access to face coverings due to their increasing use in wider society. Where anybody is struggling to access a face covering, or where they are unable to use their face covering due to having forgotten it or it having become soiled or unsafe, the school/office will keep an emergency stock.</p> <p>"We recommend that face visors or shields should not routinely be worn as an alternative to face coverings. They may protect against droplet spread in specific circumstances but are unlikely to be effective in preventing aerosol transmission, and therefore in a school environment are unlikely to offer appropriate protection to the wearer"</p>	<p>and site staff</p>	
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Contracting COVID-19 through infected contact points or close personal contact with infected persons	Staff and pupils	First Aid: Ensure all staff know First Aiders on site if less than normal If provision is less than usual, minimise hazardous activities which may result in injury Ensure a supply of PPE is available for provision of first aid and use and dispose of accordingly	M	Principal first aid training to be booked Further staff training as twilight in this school year	Principal	
Contracting COVID-19 through infected contact points or close personal contact with infected persons	Staff and pupils	1:1 teaching, physical restraint and children with SEND or EHC plans are adversely affected by the current situation: Individual risk assessments of children with behavioural difficulties. Ensure a supply of PPE is available based on need. Reduced timetable or consideration of other solutions if child's behaviour puts staff at risk. 1:1 teaching to be done at 2m distance.	M	Review risk assessments for known children on return Complete risk assessments for new concerns	SENCo SENCo	Sept 1 st As appropriate
Contracting COVID-19 through infected contact points or close personal contact with infected persons	Staff and pupils	Staggering break times including lunch time: Considering one-way circulation, or place a divider down the middle of the corridor to keep groups apart as they move through the setting where spaces are accessed by corridors Staggering breaks to ensure that any corridors or circulation routes used have a limited number of pupils using them at any time	M	Rota for timber trail and quiet areas as per rota for the playground	Principal	Sept 1 st

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		<p>Staggering lunch breaks - children and young people should clean their hands beforehand and enter in the groups they are already in, groups should be kept apart as much as possible and tables should be cleaned between each group. If such measures are not possible, children may need to have a packed lunch in their classrooms</p> <p>Ensuring that toilets do not become crowded by limiting the number of children or young people who use the toilet facilities at one time</p> <p>Some children and young people will need additional support to follow these measures (for example, routes round school marked in braille or with other meaningful symbols, and social stories to support them in understanding how to follow rules)</p>				
Contracting COVID-19 through infected contact points or close personal contact with infected persons	Staff and pupils	<p>Use outside space:</p> <p>For exercise and breaks whenever possible.</p> <p>For outdoor education, where possible, as this can limit transmission and more easily allow for distance between children and staff.</p> <p>Outdoor equipment should not be used unless the setting is able to ensure that it is appropriately cleaned between groups of children and young people using it, and that multiple groups do not use it simultaneously.</p>	M	Make staff aware	Principal	Sept 1st

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<p>Contracting COVID-19 through infected contact points or close personal contact with infected persons</p>	<p>Staff and pupils</p>	<p>For shared rooms:</p> <p>Use halls, dining areas and internal and external sports facilities for lunch and exercise at half capacity. If class groups take staggered breaks between lessons, these areas can be shared as long as different groups do not mix (and especially do not play sports or games together) and adequate cleaning between groups between groups is in place</p> <p>Stagger the use of staff rooms and offices to limit occupancy</p>	<p></p>	<p>Rota hall use for PE linked to PPA provision</p>	<p>Principal</p>	<p>1/9/20</p>
<p>Contracting COVID-19 through infected contact points or close personal contact with infected persons</p>	<p>Staff and pupils</p>	<p>Reduce the use of shared resources:</p> <p>By limiting the amount of shared resources that are taken home and limit exchange of take-home resources between children, young people and staff</p> <p>For individual and very frequently used equipment, such as pencils and pens, it is recommended that staff and pupils have their own items that are not shared.</p> <p>Limit the amount of equipment Pupils bring into school each day, to essentials such as lunch boxes, hats, coats, books, stationery and mobile phones. Bags are allowed.</p> <p>Classroom based resources, such as books and games, can be used and shared within the bubble; these should be cleaned regularly, along with all frequently touched surfaces.</p> <p>Resources that are shared between classes or bubbles, such as sports, art and science equipment should be</p>	<p>M</p>	<p>Ensure individual packs of essentials for all children, limit movement to collect infrequently used resources e.g. ipads/dictionaries</p> <p>Book boxes for classes, changed once a week. Library timetable or classteacher rotates books in class with library books once a week PE planning should be</p>	<p>Class staff</p> <p>Class staff</p> <p>All staff</p>	<p></p>

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		<p>cleaned frequently and meticulously and always between bubbles, or rotated to allow them to be left unused and out of reach for a period of 48 hours (72 hours for plastics) between use by different bubbles.</p> <p>Normal disinfectant spray should be used to clean resources after each use and before they are put away. Site Managers will ensure disinfectant spray and paper roll or cloths are available in all teaching spaces.</p>		<p>completed as a school so that timings allowed for resource rotation and 'out of reach' time</p> <p>Site manager and cleaners daily checks of stock</p>	Site manager	
Contracting COVID-19 through infected contact points or close personal contact with infected persons	Staff and pupils	<p>Clinically vulnerable staff and pupils (GRA 90.6)</p> <p>It is expected that most staff will be able to return to the workplace from 1 August 2020. Advice for the most at risk categories remains to take particular care while community transmission rates continue to fall.</p> <p>Advice for those who are clinically vulnerable, including pregnant women is available : https://www.gov.uk/government/publications/staying-alert-and-safe-social-distancing/staying-alert-and-safe-social-distancing#clinically-vulnerable-people),</p> <p>Individuals who were considered to be clinically extremely vulnerable and received a letter advising them to shield are now advised that they can return to work from 1 August as long as they maintain social distancing. Advice for those who are extremely clinically vulnerable can be found in the guidance on shielding and protecting people who are clinically extremely vulnerable from COVID 19 https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19)</p>	M	<p>Principal read the current advice on shielding and fill out the appropriate GRA:</p> <p>GRA 90.6 CLINICALLY VULNERABLE STAFF</p> <p>GRA 90.9 COVID - CLINICALLY VULNERABLE PUPILS RETURNING TO SCHOOL – INDIVIDUAL RISK ASSESSMENT</p> <p>Pregnant staff to alert Principal to pregnancy at the earliest opportunity</p> <p>Reviewing Clinically vulnerable staff and pupil risk assessments in line with the new government guidance issued for the lockdown 5/11/20.</p>	Principal and staff affected to complete	<p>Sept 1st</p> <p>5/11/20</p>

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		<p>the approach being adopted for your school. It is important to consider:</p> <ul style="list-style-type: none"> • how pupils are grouped together on transport, where possible this should reflect the bubbles that are adopted within school • use of hand sanitiser upon boarding and/or disembarking • additional cleaning of vehicles • organised queuing and boarding where possible • distancing within vehicles wherever possible • the use of face coverings for children over the age of 11, where appropriate, for example, if they are likely to come into very close contact with people outside of their group or who they do not normally meet <p>Communicating revised travel plans clearly to contractors, local authorities and parents where appropriate (for instance, to agree pick-up and drop-off times)</p>				
<p>Contracting COVID-19 through infected contact points or close personal contact with infected persons</p>	<p>Staff and pupils</p>	<p>Daily cleaning:</p> <p>https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings</p> <p>Enhanced cleaning regime is in place in line with routines of all used area's are to be carried out daily. All hard surfaces and contact points should be cleaned with disinfectant spray and disposable cloths or paper roll. Hard floors will be mopped with a disinfectant solution daily</p>	<p>M</p>	<p>Communicate to cleaning staff</p>	<p>Site manager</p>	<p>Sept 1st</p>

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		<p>Disinfectant spray and disposable cloths or paper roll will be available for use throughout each day as needed by teaching or support staff. These should be stored out of reach of children</p> <p>Site Managers will ensure appropriate supplies of cleaning materials are available throughout each day, specifically ensuring that antibacterial hand soap, disinfectant spray, paper roll and antibacterial hand sanitiser are available throughout each day.</p> <p>Additional cleaning of shared spaces, shared equipment or high traffic contact points shall be programmed throughout the school day.</p> <p>Any bodily fluid spillages must be cleaned immediately using a disinfectant solution.</p> <p>Disposable gloves and aprons shall be used when cleaning.</p>		<p>More footfall through school corridors in Sept</p> <p>Disinfectant in each bubble with PPE and First Aid equipment</p>	<p>Site manager</p> <p>Site manager and all staff</p>	<p>Daily check</p>
<p>Contracting COVID-19 through infected contact points or close personal contact with infected persons</p>	<p>Staff and pupils</p>	<p>Laundry:</p> <p>Wash clothing regularly in accordance with the manufacturer's instructions. Use the warmest water setting and dry items completely. Dirty laundry that has been in contact with an unwell person can be washed with other people's items</p> <p>Do not shake dirty laundry, this minimises the possibility of dispersing virus through the air</p> <p>Clean and disinfect anything used for transporting laundry with your usual products, in line with the cleaning guidance above.</p>	<p>M</p>	<p>Communicate in July letter to parents</p>	<p>Principals</p>	<p>July and Sept letter</p>

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<p>Contracting COVID-19 through infected contact points or close personal contact with infected persons</p>	<p>Staff and pupils</p>	<p>Waste:</p> <p>All waste must be removed to the secure bin store and placed in the appropriate waste bin as soon as possible.</p> <p>General waste including cleaning materials must not be left lying around within school and shall be collected weekly by a licenced waste removal contractor.</p> <p>Any potentially infected waste shall be placed in the first aid bin and treated as class b contaminated waste.</p>	<p>M</p>	<p>Communicate to cleaning staff and sanitary hygiene company for blue and yellow bins</p>	<p>Site manager</p>	
<p>Contracting COVID-19 through infected contact points or close personal contact with infected persons</p>	<p>Pupils/Staff/ Public</p>	<p>Educational visits:</p> <p>Government Guidance shall be followed</p> <p>https://www.gov.uk/government/publications/coronavirus-covid-19-travel-advice-for-educational-settings/coronavirus-travel-guidance-for-educational-settings</p> <p>https://www.gov.uk/government/publications/health-and-safety-on-educational-visits/health-and-safety-on-educational-visits</p> <p>Complete specific risk assessment for each educational visit following the system of controls principles and specific Government guidance</p>	<p>M</p>	<p>Communicate to staff, consider not booking any educational visits til term 2? Discuss any trip and fully risk assess</p>	<p>Principal</p>	
<p>Contracting COVID-19 through infected contact points</p>	<p>Staff and pupils</p>	<p>Catering:</p> <p>Consider reasonable adjustments to the catering provision including:</p>	<p>M</p>	<p>Plans to be made for point 1,2 3 5</p>	<p>principal</p>	

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<p>or close personal contact with infected persons</p>		<ul style="list-style-type: none"> • timing of break and lunches • queuing with social distancing • hand sanitisation • contactless payment methods • regular cleaning between bubbles <p>The catering contractor shall follow the governments advice and produce their own site specific risk assessments:</p> <p>https://www.gov.uk/government/publications/covid-19-guidance-for-food-businesses/guidance-for-food-businesses-on-coronavirus-covid-19</p>				
<p>Contracting COVID-19 through infected contact points or close personal contact with infected persons</p>	<p>Staff and pupils</p>	<p>Wrap around care provision:</p> <p>Where this is provided by the school, the same measures as detailed in this risk assessment shall apply.</p> <p>Follow the governments advice:</p> <p>https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak/protective-measures-for-out-of-school-settings-during-the-coronavirus-covid-19-outbreak</p> <p>Where care is provided by an external provider, they shall provide their own specific risk assessments which complies with the Governments advice.</p>	<p>M</p>	<p>Consider from 21st Sept. Timings, space, staffing and clubs</p> <p>Risk assessment completed for regional director</p>	<p>Principal</p>	<p>14th Sept</p>
<p>Contracting COVID-19 through</p>	<p>Staff/Pupils/Contractors/Visitors</p>	<p>Staff and contractors visiting the school</p> <p>Maintenance of the premises will take place outside of</p>	<p>M</p>	<p>Hygiene procedure and distancing briefed to all visitors on arrival</p>	<p>Principal</p>	<p>Sept 1st</p>

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infected contact points or close personal contact with infected persons		<p>school open hours where ever possible</p> <p>Supply teachers, peripatetic teachers WHF staff and/or other temporary staff can move between schools. They should ensure they minimise contact and maintain as much distance as possible from other staff and follow the hygiene procedure. Cleaning after peripatetic teachers have visited may be required.</p> <p>Records are kept of all visitors to site</p>	M	<p>No volunteers to be in yet</p>		
Communication of controls	<p>Staff/Pupils</p>	<p>Communication of controls:</p> <p>Staff to receive a copy of the risk assessment and briefed on local controls before or on the September TD day</p> <p>Pupil control measures to be briefed to pupils regarding good hygiene and distancing</p> <p>Risk assessment to be adjusted as new Government guidance is published</p>	M	<p>Communicate this document</p> <p>Letter to parents and child friendly communication and social stories made</p>	<p>Principal</p> <p>Principal and SENCo</p>	<p>Sept 1st</p>
Wellbeing	<p>Staff/Pupils</p>	<p>Supporting staff and pupils wellbeing</p> <p>The Department for Education provides support for both pupil and staff wellbeing in the current situation.</p> <p>Staff also have access to Care First</p> <p>Staff to inform the Principal of any concerns</p>	M	<p>Visit the Government Web site for support links</p> <p>Recovery curriculum planned, staff wellbeing considered</p>	<p>Principal LBG</p>	<p>Weeks 1 and 2 Sept</p>
<p>Date of original Assessment: March 2020</p>	<p>Date of this Assessment: Aug 2020</p>	<p>Review 14th Sept 2020 30th Oct 2020</p>	<p>Reference: GRA 90.3 V6</p>	<p>Name of Assessors: Candida Hutchinson</p>		

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		5 th Nov 2020		Emma Groom
Overall Risk Rating (H, M L): The risk rating for the overall risk is Medium due to the nature of the virus and the potential consequences.		Managers signature: 		
Notes:				
RESIDUAL RISK RATING		ACTION REQUIRED		
HIGH (H) Strong likelihood of fatality / serious injury occurring		The activity must not take place at all. You must identify further controls to reduce the risk rating.		
Medium (M) Possibility of fatality/serious injury occurring		You must identify controls to reduce the risk rating. If it is not possible to lower risk further you will need to consider the risk against the benefit Monitor risk assessment at this rating more regularly and closely		
LOW(L) Minimal risk		No further action needs to be taken reviewed annually		

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